

| Date of BOG Meeting | Old Number of BOG meeting | Renumbered BOG meeting | Venue | Year | Remarks |
|---------------------|---------------------------|------------------------|-----------|------|---|
| March 1, 2013 | BOG/2013:01 | BOG/23 | New Delhi | 2013 | APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013 |

PANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING JABALPUR

Minutes of BOG /2013/1ST MEETING OF THE BOARD OF GOVERNORS
HELD ON MARCH 01, 2013 FROM 1200 HRS
VENUE: CONFERENCE HALL, THE IMPERIAL, NEW DELHI

Members present:

| | |
|---|-------------------|
| Prof. S. V. Raghavan Scientific Secretary Office of the Principal Scientific Advisor, Govt. of India | Chairman |
| Shri Ashish Kumar Chauhan Managing Director and CEO, BSE Mumbai | Member |
| Shri D. M. Gupta IOFS(Retd) Former DGOF & Chairman Ordnance Factory Board, | Member |
| Shri Amit Khare Joint Secretary, Department of Secondary & Higher Education, MHRD, Govt. of India | Member |
| Dr. Ajay Kumar Joint Secretary, E-Infrastructure/E-Learning Group Dept. of Electronics and Information Technology Govt. of India | Member |
| Prof. Pradeep Mathur Director, IIT Indore | Member |
| Prof. Aparajita Ojha Director PDPM IIITDM Jabalpur | Ex-officio member |
| Shri Hari Ranjan Rao, Secretary, Department of Information Technology, Government of M.P | Member |
| Prof. G. K. Sharma Professor, IIT Gandhinagar | Member |
| Prof. Tanuja Sheorey PDPM IIITDM Jabalpur | Member |

Prof. Puneet Tandon
PDPM IIITDM Jabalpur

Member

Shri R. P. Dwivedi
Deputy Registrar, PDPM IIITDM Jabalpur

Acting Secretary

Following members expressed their inability to attend the meeting due to their prior commitments:

- (i) Prof. Ashok Jhunjunwala, IIT Madras
- (ii) Prof. R. K. Shyamasundar, Tata Institute of Fundamental Research
- (iii) Prof. U. B. Desai, Director, IIT Hyderabad

BOG/2013:01:01 Opening remarks by the Chairman

The Chairman welcomed the members and introduced Mr. Dinesh Gupta, IOFS (Retd.), Former DGOF & Chairman, Ordnance Factory Board nominated by the MHRD as a member of the Board. Members also welcomed him and introduced themselves to him.

The Chairman emphasized on the need for development of the Institute as a Centre of Excellence on Manufacturing Technologies. He highlighted that the unique character of the Institute, that distinguishes it from other Institutes of higher learning, is that it is the only Institute in the country with a clear mandate of focused translational research in the following areas –

- (i) Low cost bio-medical electronic devices and solutions,
- (ii) Low cost, energy efficient solutions for rural and agricultural areas,
- (iii) Low cost quality consumer products for Indian market and other developing countries.

The Chairman briefed the members about some of the recent developments in the Institute on various fronts including faculty appointments, infrastructure development and research and development at the Institute.

BOG/2013:01:02 Overview and Action Taken Report by the Director.

The action taken report presented by the Director was noted with satisfaction. The Director also presented the need and justification for a revised detailed project report for the development of the Institute.

BOG/2013:01:03 Confirmation of the Minutes of BOG/2012/4th meeting held on December 5, 2012.

Minutes of the BOG/2012/4th meeting of the Board of Governors held on 5-12-2012 were confirmed.

BOG/2013:01:04 To consider the recommendations of the Senate through its Meeting held on December 20, 2012.

The Board approved the following names as possible Chief Guest for the Fifth Convocation to be held in July 2013 on the recommendations of the SENATE vide its SENATE/2012-13/4th meeting held on Dec 20, 2012.

1. Mr. Narayan Moorthy
2. Mr. Sam Pitroda
3. Mr. Azim Premji
4. Mr. E. Shridharan
5. Ms Sudha Moorthy
6. Mr. Nandan Nilekani
7. Mr. Ratan Tata

In addition, the Board accorded its approval on the suggestions given by members for the following names as possible Chief Guest for the occasion.

1. Mr. S. Ramadorai
2. Mr. V. Krishnamurthy
3. Dr. Sripada Chandrashekhar
4. Mr. M. D. Pai
5. Mr. Ajay Piramal

BOG/2013:01:05 To consider the recommendations of the 2013/1st Finance Committee meeting to be held on March 01, 2013.

FC/2013:01:04 To consider the recommendations of Building and Works Committee meeting B&WC/2013/1/2013 held on February 02, 2013

FC/2013:01:04(1) The Board accorded its administrative approval and expenditure sanction (AA/ES) on the Revised Preliminary-cum-Detailed Estimate (RPDE) of Rs. 4,74,83,000 (Four crores seventy four lakhs eighty three thousand) for the work of construction of Basket Ball Court Complex (Indoor) at PDPM-IIITDM Jabalpur. The projected cost included 3% contingencies, 1% labour cess, 1% for quality assurance, 4% service tax and architect's fee @ 4.5% (+service tax @12.36%).

FC/2013:01:04(2) The Board of Governors accorded its AA/ES on the Preliminary-cum-Detailed Estimate (PDE) for construction of roads and

service networks Phase-II at PDPM-IIITDM Jabalpur for a value of Rs. 19,26,71,800/- (Nineteen crores twenty six lakhs seventy one thousands eight hundred only). The projected cost included 3% contingencies, 1% for quality assurance, 1% labour cess, 4% service tax and architect's fee @ 4.5% (+service tax @12.36%).

FC/2013:01:04(3) The Board of Governors approved the work of construction of Electrical Networking System (Balance Work) for roads and service networks Phase-II at PDPM-IIITDM Jabalpur with the AA/ES on the Preliminary-cum Detailed Estimate (PDE) of Rs. 728.67 lakhs (Rs. Seven hundred twenty eight point six seven lakhs). It included 1% labour cess, 3% contingencies and architect's fee @4.5% (+service tax @12.36%).

FC/2013:01:04(4) The Board of Governors accorded its AA/ES for the work of construction of Technology Incubation Centre at PDPM-IIITDM Jabalpur for a Preliminary Estimate (PE) value of Rs. 17,82,32,000/- (Rs. Seventeen crore eighty two lakh thirty two thousand only). It included 58% cost index, 4% service tax, 1% quality assurance, 1% labour cess, 3% contingencies and architect's fee @4.5% (+service tax @12.36%).

FC/2013:01:04(5) The Board of Governors accorded its AA/ES for the work of construction of Multi Utility Centre at PDPM-IIITDM Jabalpur with the PE value of Rs. 10,50,00,700/- (Rs. Ten crores fifty lakhs seven hundred only). It included 58% cost index, 4% service tax, 1% quality assurance, 1% labour cess, 3% contingencies and architect's fee @ 4.5% (+service tax @12.36%). The revised value was based on the vetting done by the CPWD.

FC/2013:01:04(6) AA/ES was accorded by the Board on the Preliminary-cum-Detailed Estimate (PDE) for the work of construction of footpaths, sewerage line, water supply lines, storm, water, drains & cable ducting along Ring Road for a value of Rs. 3,19,89,725/- (Rs. Three crores nineteen lakh eighty nine thousand seven hundred twenty five only). That included 1% labour cess, 3% contingencies and architect's fee @4.5% (+service tax@12.36%).

FC/2013:01:05 To consider the proposal for Revised Detailed Project Report of the Institute to be submitted to MHRD, GOI.

After deliberations, the Board of Governors accorded its approval on submission of the Detailed Revised Project Report of the Institute for a revised value of Rs. 121827.75 lakhs and a future fund requirement of 97314.04 lakhs only (Rs ninety seven thousand three hundred and fourteen point zero four lakhs only) with the aim to increase the number of students, introduction of new programmes and skill/professional development programmes (on campus and through National Knowledge Network). The projected (on campus) students strength of 5000 to be achieved in the next five years.

FC/2013:01:06 To consider the proposal for Revised Budget Estimates (Plan) for the F.Y. 2012-13 and Budget Estimates (Plan) for the F.Y 2013-14.

The Board approved the Revised Budget Estimates for the Financial year 2012-13 for an amount of Rs. 8464.58 lakhs only (Rs. Eight thousand four hundred sixty four point five eight lakhs only) and the Budget Estimate for the Financial Year 2013-14 for an amount of Rs. 16833.95 lakhs only.

BOG/2013:01:06

Honorarium for Visiting Professors/Faculty.

The Board deliberated on the proposal placed by the Institute on the table and accorded its approval as follows -

1. Honorarium for a visiting professor/associate professor/assistant professor: The visiting professor/associate/assistant professor will carry an honorarium as per the following details -

- (i) If the person is superannuated from some institute /university/autonomous body/ PSU he/she will be paid the amount last pay drawn - pension + 30% of the last pay drawn (including all allowances).
- (ii) If the person is serving at some institute /university/autonomous /PSU, he/she will be paid equivalent to his/her salary + 30% of the salary drawn by the person from the parent institution.
- (iii) The Institute would also contribute towards leave salary / pension benefits or CPF/GPF for the visiting professor as per usual Govt. of India rules.

2. Honorarium for an Adjunct Professor /Faculty

The adjunct professor will be paid an honorarium of Rs. 25,000/- per week and he/she will be expected to deliver 6-8 lecture in a week. An adjunct faculty will be paid an honorarium of Rs. 18,000/- and will be expected to deliver 6-8 lectures in a week.

The amount may be revised from time to time depending on the cost index and the revised salary of a professor/faculty.

BOG/2013:01:07

Proposal for honorarium to foreign examiners for Ph. D. thesis evaluation.

After the inputs received from the members, the Board deliberated on the proposal and an amount of US \$ 500 was approved for honorarium to a foreign examiner for Ph.D. thesis evaluation.

BOG/2013:01:08

Proposal for honorarium to Guest faculty on teaching short term courses (Electives in Module Form).

The Board suggested presenting the complete proposal for payment of honorarium including full courses and short terms electives (electives in modular forms). The matter was suggested to be placed in a subsequent Board meeting.

BOG/2013:01:09

Proposal for TA and local expenses to students for representing the Institute in Cultural, Technical and Sports events etc.

After deliberations, the Board approved the following –

City-wise Travel and local expenses reimbursement

(a) **Class A:** All metros, Pune, Bangalore, Hyderabad, State Capitals and NCR region.

Accommodation: As per actuals upto a maximum of Rs. 750/- per student per day on production of cash memo/receipt.

Food: Rs. 150/- per student per day, for all.

(b) **Class B: /Other cities**

Accommodation: As per actuals upto a maximum of Rs. 500/- per student per day on production of cash memo/ receipt.

Food: Rs. 150/- per student per day, for all.

Travel:

1. By bus/train (sleeper class) by shortest route on production of tickets.
2. No local travel or taxi charges will be reimbursed.

BOG/2013:01:10

Proposal for creation of Teaching/Non-Teaching posts in the Institute.

The Board of Governors approved the proposal for creation of additional 22 teaching posts as per the following table –

| Post | Pay scale and the Grade Pay | Number |
|---------------------|--|--------|
| Associate Professor | Rs.37400-67000/- AGP Rs. 9500/9000 | 06 |
| Assistant Professor | Rs.15600-39100/- AGP 8000/7000/6000 | 16 |
| Total | | 22 |

The Board of Governors suggested the Institute to rework the requirement for non-teaching staff. The matter for creation of non-teaching posts was deferred with the above suggestion.

BOG/2013:01:11

Proposal for the Approval of Recruitment Rules for Teaching and Non- Teaching positions

After considering the proposal for recruitment rules for teaching and non-teaching positions, the Board constituted a sub-committee consisting of the following members to give its recommendation to the Board for approval:

- (i) Prof. Pradeep Mathur
- (ii) Shri D. M. Gupta
- (iii) Shri Amit Khare
- (iv) *Dr. U.B. Desai or his nominee*

The Director will be convening the meeting(s) for the purpose.

BOG/2013:01:12

Proposal for amendments in the CPDA utilization rules.

The Board approved the proposal for utilization of the Professional Development Allowance of the faculty for the following purposes.

Attending national/international conference for oral presentation of paper /chairing a session/ delivering an invited talk/ contributory talk.

- (i) Attending workshops
- (ii) Membership of professional societies (limited to Rs. 50,000/-)
- (iii) Purchase of books for the purpose of teaching /research
- (iv) Purchase of stationery (limited to Rs. 50,000/-)
- (v) Purchase of new laptop, tablet, hard disk, flash memory for academic purposes

The Board also approved the proposal to credit 25% of the amount payable to a faculty for teaching a summer course to his/her CPDA account and remaining 75% to be directly paid to the faculty.

Faculty would require taking prior approval of the Director for the expenditure.

AI

BOG/2013:01:13

Proposal for an amendment in the reimbursement of the moving expenses of Individuals on Joining the Institute on initial appointment.

The Board of Governors suggested making a comprehensive revised proposal and make it more attractive for people working abroad who are looking for career options in India. It was suggested to bring the proposal as an agenda in a subsequent Board meeting.

BOG/2013:01:14

Proposal for re-imburement rules on travel expenses

- (i) Local travel and food expenses reimbursement on the declaration by the claimant subject to the maximum admissible amount as per the Grade Pay.
- (ii) Charges for booking of Hotels (within India and abroad) and Air/Train tickets through Travel Agents to be reimbursed.
- (iii) Exemption from producing boarding pass of airline for a proof of journey.

The Board accorded its approval on item (i) above. However, the Board suggested not to deviate from the Government of India rules for production of boarding passes and item (ii) listed above. Cases which require special approval may be decided at the Director's level.

BOG/2013:01:15

Ratification

- (1) Approval for transportation compensation granted to Dr. Sujoy Mukherjee for Rs. 21000/- by the Director on his initial appointment as Assistant Professor.
- (2) Approval accorded by the Chairman for a study Leave for 2 years to Mr. KKS Pandian, Research Engineer to pursue Ph.D. at IIT Patna.

The Board of Governors ratified the above decisions.

BOG/2013:01:16

Reporting items

- (i) Progress on the legal cases
- (ii) Appointment of Mr. Akio Haga and Mrs. Izumi Haga as Visiting Professor (Japanese language teacher) and Visiting Scholar (Design).

The Director apprised the members on the legal cases and their status. The Board noted the status and progress of each of the cases. The Board also noted the temporary (on contract) appointment of Mr. Akio Haga and Mrs. Izumi Haga for a period of two years with satisfaction.

BOG/2013:01:17

Any other agenda with the permission of the Chairman

1. **Appointments:** The Board approved the recommendations of the Selection Committee for appointment of following

persons in Design Discipline against the posts of Assistant Professors. The appointments were approved for a contract period of three years.

| | | |
|-----------------------------|---|---------------------|
| Mr. Jayesh S. Pillai (UR) | - | Assistant Professor |
| Mr. Shekhar Chatterjee (UR) | - | Visiting Faculty |
| Ms. Sangeeta Pandit (SC) | - | Visiting Faculty |

2. **Request of Dr. Rajib Kumar Jha for lien to join IIT Patna:** The Board considered and approved the leave for a period of one year to Dr. Rajib Kumar Jha, while maintaining lien at the Institute to join IIT Patna as assistant professor.

3. **Case of pay protection of Shri V. K. Dubey:** As directed by the Board in the previous Board meeting held on 5-12-2012, consent of the Selection Committee members was sought to protect the pay to Shri VK Dubey. It was reported to the Board that each of the members had given his/her consent on protection of the pay of Shri VK Dubey who has been appointed on the post of Executive Engineer (Civil) on deputation from CPWD. The Board accorded its approval to grant pay protection as per government of India rules.

4. **Recommendations of the Building and Works Committee through its B&WC/2013/2nd meeting placed at the Finance Committee held on 1-3-2013:**

FC/2013:01:07(I) B&WC/2013:02.03 – To consider the modified Preliminary Estimate (PE) for the work of construction of Professional Lab Complex at PDPM-IIITDM Jabalpur

The Board of Governors accorded its AA/ES on the PE for the work of construction of Professional Lab Complex at PDPM-IIITDM Jabalpur amounting to Rs. 46,41,10,500/- (Forty six crores forty one lakhs ten thousands five hundreds only). It included 3% contingencies, 1% for labour cess, 4.5% architect fee +service tax @12.36%. The modifications were based on the recommendations of the Building and Works Committee to reduce the scope of work.

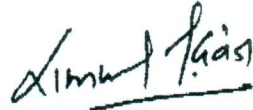
FC/2013:01:07(II) B&WC/2013:02.04 – To consider the Preliminary-cum-Detailed Estimate (PDE) for the work of street lighting along ring road and approach road to hostel area of PDPM-IIITDM Jabalpur

The Board of Governors accorded its AA/ES on the Preliminary-cum-Detailed Estimate (PDE) for the work of street lighting along ring road and approach road to hostel

area of PDPM-IIITDM Jabalpur for an amount of Rs. 122.60 lakhs. It included 3% contingencies, 4.5% architect fee(+ service tax @12.36), 1% labour cess, 4% service tax.

The meeting ended with a vote of thanks to the Chair.

Forwarded for approval please,



R. P. Dwivedi

Acting Secretary, BOG

AO/ha
23-5-2013

Director

Approved except Item # BOG/2013:01:10.

Chairman, Board of Governors



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING JABALPUR**

PDPM

Note -1-

Date: April 22, 2013
Sheet one of one

Subject: Minutes of Agenda # BOG/2013:01:10.

Reference: BOG/2013/1st meeting held on March 01, 2013

As per the telecon on the draft minutes of Agenda # BOG/2013:01:10, the following revised draft is placed for the kind approval of the Chairman.

BOG/2013:01:10 Proposal for creation of teaching / non- teaching posts in the Institute.

The Board deliberated on the proposal and suggested to review the requirement for non-teaching posts. The matter was decided to be reconsidered after the review exercise is completed and proposal is placed in a subsequent Board meeting.

Submitted for your kind approval please,



Prof. S. V. Raghavan
Chairman, BOG
PDPM-IIITDM Jabalpur



(Aparajita Ojha)
Director